

Application for Amenity Reservation

Leatherwood Mountains Property Owners Association

Reservations may be requested by the property owner or the rental manager of any Leatherwood Mountains property. Fees are payable by check to **Leatherwood Mountains POA**. Rentals do not include exclusive use of the pool. Property Owners in Leatherwood are exempt from all fees. Reservation will be confirmed as accepted by email once dates/times are verified.

Facility (Check which Amenity Requesting)	Fee
☐ Pavilion	\$250 per day
☐ Keys Cabin	\$125 per day
☐ Pavilion and Keys Cabin	\$350 per day

Applicant and Reservation Information

Date of Application		
Property Owner ☐ / Guest ☐ Name		
Phone Number		
Email Address		
State / Drivers License #		
Date of Reservation		
Number of Guests		Using Amplified Sound? Sound system, live music, or a DJ? ☐ Yes ☐ No
Time of Reservation (From/To)		

Please check the online calendar before submitting this application (<https://leatherwoodpoa.com/lwpoa-events/month/>). Reservations are made on a first come first serve basis.

NOTE: The applicant is fully responsible for all activities, clean-up, and any damage caused by guests.

Applicant Acknowledgment: By signing below, you confirm that the information provided on this application is accurate and that you understand your liability for proper use of the Leatherwood Community Complex by the party authorized under this application.

Signature of Applicant: _____

Submit Completed Application and send Check To:

Leatherwood Mountains POA
1515 Mockingbird Lane
Suite 600
Charlotte, NC 28209

For Office Use: When received, record the reservation dates on the online calendar, confirm reservation to the requestor email, and forward all reservations to: facilitiesrentals@leatherwoodpoa.com.